

## **Job Advertisement**

### **Scientific Policy Officer (SPO)**

Euro-CASE is seeking a full-time Scientific Policy Officer (SPO) for the EU-funded project SAPEA (Science Advice for Policy by European Academies). This project is related to the Scientific Advice Mechanism (SAM) launched by the European Commission.

Starting date: Expected to be 1 May 2022.

Duration: 32 months

Contract, salary and location: The SPO will be employed by Euro-CASE, under a French labour contract and based in the Euro-CASE secretariat in Paris. The maximum gross salary for the retained candidate will be EUR 50 000 per year. A part of teleworking is possible.

Travel within the EU is expected.

### **About Euro-CASE**

Euro-CASE, the European Council of Academies of Applied Sciences, Technologies and Engineering, is an independent non-profit organisation of national academies of Engineering, Applied Sciences and Technology from 23 European countries. Euro-CASE acts as a permanent forum for exchange and consultation between European institutions, industry and research. Through its member academies, Euro-CASE has access to top-level expertise (around 6,000 Fellows elected by their peers) and provides impartial, independent and balanced advice on technological issues, with a clear European dimension, to European institutions, national governments, companies and organisations. Euro-CASE is a French association and its Secretariat is based in Paris ([www.euro-case.org](http://www.euro-case.org)).

### **About the SAPEA project:**

The SAPEA project is part of the Scientific Advice Mechanism of the European Commission. At the request of the EC, it provides targeted scientific evidence in a timely and transparent manner to inform the production of science advice by the Group of Chief Scientific Advisors while ensuring the highest scientific quality, developed by complete and independent evidence analysis and synthesis.

SAPEA comprises five European Academy Networks: Academia Europaea, ALLEA, Euro-CASE, FEAM and YASAS. It contributes to widening participation by mobilising its network of some 110 academies from more than 40 countries across Europe, each with hundreds of Fellows. SAPEA aims to strengthen the links between European science academies and to ensure their active participation in its activities.

SAPEA assembles interdisciplinary working groups of scientific experts. The working groups produce Evidence Review Reports or other scientific inputs for the Advisors. The process is supported by Systematic Literature Reviews. SAPEA aims to ensure wide geographical coverage including Widening Countries and gender diversity, coverage of all relevant scientific fields and interdisciplinarity in the process, as well as an open and inclusive approach to involve experts who are not Academy Fellows, and early and mid-career researchers. Experts contribute on a voluntary basis.

SAPEA organises an inclusive dialogue about major societal challenges via a series of events, social media and further D&E&C activities to communicate the project's results and the work of the Group of Chief Scientific Advisors, engaging with the scientific community, policy-makers, stakeholders and the wider public. These activities contribute to increasing awareness of the significance of science advice for policy and to improving transparency of the EU policy-making process. More information can be found on the project's website: [www.sapea.info](http://www.sapea.info).

### **Tasks and Responsibilities:**

The successful applicant will be one of the 5 SPOs working for SAPEA, each of whom employed by one of the respective Academy Networks. He/she will work in close cooperation with the SAPEA Project Coordinator and the Head of Communications. However, the line manager of the Euro-CASE SPO is the Secretary General of Euro-CASE.

The retained candidate will act as lead staff member, on behalf of the Consortium, for the production of Evidence Review Reports (or other formats) on specific scientific topics, whenever Euro-CASE leads them, or acts as team member for Reports lead by the other Networks. The SPO will undertake all activities to organise and manage the process and will maintain effective working relationships across and between the Networks. Such tasks will include, among others:

- Preparing project outlines for scientific topics, including work and budget plans and proposals for the final outputs (e.g., Evidence Review Report),
- Organising meetings of SAPEA working groups of academy Fellows and external experts (virtual, face-to-face or hybrid),
- Organising consultation processes with academies and Fellows, especially within the Euro-CASE Academies,
- Occasionally and by necessity when launching a subject for example, acting as a scientific writer,
- Working in cooperation with the SAM Unit and members of the Group of Chief Scientific Advisors and representatives of the European Commission to manage topics under Euro-CASE responsibility,
- Maintaining ties and organising meetings regarding topic-driven activities with various representatives of the EC, other European bodies such as the European Parliament and selected stakeholders,
- Undertaking research, debate and horizon-scanning activities, possibly conducting structured expert interviews and scoping activities such as workshops,
- Collecting suggestions for and contributing to the peer review process of SAPEA publications,
- Contributing to the technical and financial reports of the SAPEA project,
- Organising public events and supporting dissemination activities of the Communications Office of SAPEA,
- Supporting the Euro-CASE Secretariat with respect to the SAPEA project.
- Overseeing the Quality Assurance Procedures and Guidelines of the SAPEA Project, including a revision process, supervising the Declaration of Interests assessment process for SAPEA Working Group experts (Euro-CASE is Work Package Leader 'Quality Assurance',
- Overseeing a series of events with academies and other actors across Europe (Euro-CASE is Work Package Leader 'Interaction of academies and sharing best practices')

### **Profile, skills, knowledge, experience and qualifications:**

- Experience in the field of science-based policy advice,
- Good level of knowledge of the science-policy interface at the European level,
- Excellent organisational and management skills suitable for science for policy projects

- Excellent oral and written proficiency in English,
- Clear and confident communication skills, with the ability to communicate complex scientific issues to various target audiences,
- Strong interpersonal skills, with experience of building and maintaining strong working relationships, with a range of internal and external stakeholders across Europe,
- Acquaintance with a network of stakeholders at the science-policy interface, as well as previous experience of working in an EU-funded project, is an asset.
- A minimum of a Master's Degree is required; a PhD in any field covered by Euro-CASE is an asset.

Interested candidates in applying for this position, must send their CV and a motivation letter to the Euro-CASE Secretariat by 22 April 2022 (pdf-documents should not be larger than 2 MB): [mail@euro-case.org](mailto:mail@euro-case.org)

Candidates will be informed by the Selection Committee of its verdict as soon as possible and the interviews for retained candidates will take place in Paris by the end of April/ beginning of May 2022. Reasonable travel expenses will be reimbursed. Euro-CASE and SAPEA encourage suitably-qualified female candidates to apply.

For further information you may refer to:

[https://ec.europa.eu/info/research-and-innovation/strategy/support-policy-making/scientific-support-eu-policies/group-chief-scientific-advisors\\_en](https://ec.europa.eu/info/research-and-innovation/strategy/support-policy-making/scientific-support-eu-policies/group-chief-scientific-advisors_en)

[http://ec.europa.eu/research/participants/data/ref/h2020/wp/2016\\_2017/main/h2020-wp1617-societies\\_en.pdf](http://ec.europa.eu/research/participants/data/ref/h2020/wp/2016_2017/main/h2020-wp1617-societies_en.pdf) (Horizon 2020 call, page 122 onwards)

[www.sapea.info](http://www.sapea.info) (Predecessor project)

Paris, 04.04.2022